

# NINEVEH TOWNSHIP ADVISORY BOARD

## MINUTES OF ANNUAL MEETING

### JANUARY 22, 2019

(Due to scheduling conflicts, this meeting was held in the Prince's Lakes Police Department office, rather than the Town Hall meeting room.)

#### **CALL TO ORDER**

The annual meeting of the Nineveh Township Advisory Board was called to order at 7:00 p.m. by President Kevin Jackson.

#### **ROLL CALL**

Board Members Present were Jill Jackson, Kevin Jackson and Dale Mitchell. Trustee Janet Renner and Township Assistant J.P. Renner were also present. Guests present were Barbara Mitchell.

#### **TOWNSHIP TRUSTEE PRESENTATION**

Trustee Janet Renner and Township Assistant J.P. Renner presented the board with copies of the following documents:

- 1) 2019 Budget Order from the DLGF
- 2) Fund Account Balance from the Township Financial Management System (TFMS)
- 3) Page One of 12/31/18 Horizon Bank Statement
- 4) 2018 Receipt Report from TFMS
- 5) 2018 Budget Layout & Descriptions from TFMS
- 6) 2018 Account Transactions for Direct Assistance

#### **ADJOURNMENT**

Jill Jackson moved to adjourn the meeting, which was seconded by Dale Mitchell and passed unanimously. The meeting adjourned at 7:23 p.m.

Respectfully Submitted,

Kevin J. Jackson, President  
Kevin J. Jackson, President

2/21/2019  
Date

**NINEVEH TOWNSHIP ADVISORY BOARD  
MINUTES OF REGULAR MEETING  
JANUARY 22, 2019**

(Due to scheduling conflicts, this meeting was held in the Prince's Lakes Police Department office, rather than the Town Hall meeting room.)

**CALL TO ORDER**

This regular meeting of the Nineveh Township Advisory Board was called to order at 7:26 p.m. by President Kevin Jackson.

**ROLL CALL**

Board Members Present were Jill Jackson, Kevin Jackson and Dale Mitchell. Trustee Janet Renner and Township Assistant J.P. Renner were also present. Guests present were Barbara Mitchell.

**ELECTION OF OFFICERS FOR 2019**

Kevin Jackson moved to elect Jill Jackson as President for 2019. The motion was seconded by Dale Mitchell and passed unanimously.

Jill Jackson moved to elect Kevin Jackson as Vice President/Secretary. The motion was seconded by Dale Mitchell and passed unanimously.

**APPROVAL OF MINUTES**

Kevin Jackson moved to approve the minutes of the October 9, 2018, meeting. The motion was seconded by Dale Mitchell and passed unanimously.

**TOWNSHIP TRUSTEE REPORT**

Trustee Janet Renner and Township Assistant J.P. Renner explained that several items were needing board approval for 2019 as follows:

1) **Salary Resolution (Form 17)**

Kevin Jackson moved to approve the 2019 Resolution Establishing Salaries of Township Officers and Employees as presented by the Trustee, which is attached to and made a part of these minutes. The motion was seconded by Dale Mitchell and passed unanimously.

2) **Resolution to Endorse Trustee Policy on Materiality**

Kevin Jackson moved to approve the 2019 Resolution regarding Materiality Policies as presented by the Trustee, which is attached to and made a part of these minutes. The motion was seconded by Dale Mitchell and passed unanimously.

3) **Resolution to Adopt the 2019 Emergency Assistance Eligibility Standards**

Kevin Jackson moved to approve the 2019 Emergency Assistance Eligibility Standards (Poverty Guidelines) as presented by the Trustee, which is attached to and made a part of these minutes. The motion was seconded by Dale Mitchell and passed unanimously.

4) **Resolution to Adopt 2019 Policy on Nepotism in Contracting**

Kevin Jackson moved to adopt the 2019 Policy on Nepotism in Contracting as presented by the Trustee, which is attached to and made a part of these minutes. The motion was seconded by Dale Mitchell and passed unanimously.

5) **Resolution to Adopt 2019 Policy on Nepotism in Employment**

Kevin Jackson moved to adopt the 2019 Policy on Nepotism in Employment as presented by the Trustee, which is attached to and made a part of these minutes. The motion was seconded by Dale Mitchell and passed unanimously.

6) **Nepotism and Contracting Certifications**

Kevin Jackson moved to certify that the Board would continue to comply with Resolution 2013-02 pursuant to I.C. 36-1-20-21 as presented by the Trustee, which is attached to and made a part of these minutes. The motion was seconded by Dale Mitchell and passed unanimously.

Kevin Jackson and Dale Mitchell signed nepotism policies for calendar year 2018.

7) **Approval of Agreement with Partnership for a Healthier Johnson County and St. Thomas Clinic**

Kevin Jackson moved to approve the Agreement between the Board, Partnership for a Healthier Johnson County and St. Thomas Clinic as presented by the Trustee, which is attached to and made a part of these minutes. The motion was seconded by Dale Mitchell and passed unanimously.

